



STAFF APPLICATION

DUE TO DHQ BY MARCH 01, 2019

Please fill out the sections corresponding with your status (NEW or RETURNING STAFF). Check each box after the section has been completed.			
	NEW STAFF		RETURNING STAFF
<input type="checkbox"/>	Section A	<input type="checkbox"/>	Section A
<input type="checkbox"/>	Section B	<input type="checkbox"/>	Section B
<input type="checkbox"/>	Section C	<input type="checkbox"/>	Section C
<input type="checkbox"/>	Section D	<input type="checkbox"/>	Section D
<input type="checkbox"/>	Section E	<input type="checkbox"/>	Section F
<input type="checkbox"/>	Reference Information	<input type="checkbox"/>	Reference Information

SECTION A - Please print clearly

PERSONAL	Name: _____ (Last) (First) (Middle Initial)
	Address: _____
	Phone: _____
	Email: _____
	Those applying for counsellor positions must be at least 16 years of age or have completed Grade 10.
	Male <input type="checkbox"/> Female <input type="checkbox"/>
	Are you eligible to work in Canada? Yes <input type="checkbox"/> No <input type="checkbox"/>

SECTION B

POSITIONS	Please indicate your 1 st , 2 nd and 3 rd choices on the space provided:		
	___ Program Director	___ Head Maintenance (Starts May 6)	___ Maintenance Staff
	___ Bible Director	___ Head Cook	___ Kitchen Support Staff
	___ Recreation Director	___ Assistant Cook	___ Administrative Assistant
	___ Head Counsellor	___ Cabin Counsellors	___ Lifeguard
	___ *Team 412 (Starts April 29)	___ Leader in Training (L.I.T) – starts July 22 to Aug 02	
<i>*Those on Team 412 will transition into our Program staff for the summer</i>			



SECTION C

QUALIFICATIONS	High School: _____ Grade Completed: _____	
	College/University: _____	
	Program: _____ Year Completed: _____	
	Other Educational Training: _____	
	Before May 1, 2019, all staff MUST submit a current criminal record check including vulnerable sector check (no older than 3 years). Contact your local police service to begin this process.	
	I have included a current criminal record check with my application	Yes <input type="checkbox"/> No <input type="checkbox"/>
	I have applied for a criminal record check and will forward as soon as possible. <i>(receipt of payment required to confirm application)</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	I am a Returning Staff and have already submitted a current criminal record check. <i>(latest criminal record check on record date)</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Please list previous employment and the dates for which you were employed	
	Position: _____	Dates: _____
Position: _____	Dates: _____	
Position: _____	Dates: _____	
Please list levels of certification and submit copies with your application		
Armatus: _____	First Aid / CPR: _____	
Food Handling: _____	Swimming: _____	
Valid Driver's License: _____	ATV: _____	

SECTION D – Please briefly add details in the areas you feel most qualified

SKILLS	Arts	Sports	Spiritual / Worship	Other

SECTION E – NEW STAFF

Please answer the following questions in a separate document with your name in the top-right corner and attach it to your application.

1. Describe your reasons for applying to work at Beaver Creek?
2. What do you know about the Salvation Army and the ministry of Team 412, Beaver Creek Camp and the services provided there?
3. Do you have any specific training that would be beneficial for this role? i.e. arts, music, first aid, skill in sports, computers etc.
4. What do you want campers and staff to remember about you?
5. How would you briefly describe your faith or spiritual journey at this juncture in your life?

SECTION F – RETURNING STAFF

Please answer the following questions in a separate document with your name in the top-right corner and attach it to your application.

1. Describe your reasons for applying to serve at Beaver Creek camp again this year?
2. Describe any **new** experience, education, and characteristics you feel qualifies you to fill the position for which you are applying?
3. What can you contribute to the Camp Staff this year that will help build a better team and develop strong, healthy relationships among your peers?
4. What is the most important lesson you learned at camp?
5. What do you find the most rewarding working with children and youth?

*We will learn more about you during the interview process.

Employment Equity is a factor in selection. Applicants are requested to indicate with their application if they are from any of the following groups: women, indigenous, visible minorities and persons with a disability. Applicants aged 15 must be prepared to provide Young Worker Readiness Certificate of Completion

Applicant Name: _____

SUMMER CAMP STAFF REFERENCE FORM 2019

Returning Staff requires a reference from a Corps Officer/Church Pastor only. For New Staff, three references are required. **DO NOT** use family members or relatives as reference. Your references should include your Corps Officer or Church Pastor and if applicable, two former employers.

***Note – if parents are Corps Officers/Clergy, please have a Local Officer/Lay Person complete the form.**

Please return the form by March 10, 2019. Completed forms should be placed in an envelope, sealed and mailed or emailed by the Reference to joy_elendu_nwosu@can.salvationarmy.org. **We cannot begin to process an application until all reference forms have been received. The information you provide in the reference will be held in confidence. *Do not return the form to the Applicant***

Please complete this section below before giving this form to your reference

Part A – to be completed by the applicant:

Applicant's Name: _____ Position Applying For: _____
I have applied to The Salvation Army Beaver Creek Sumer Camp for employment and I request that they be fully advised of my work record, general qualifications, and your knowledge of me on a personal level. I, therefore, request that you provide the necessary information and hereby release you from any and all liability for damages from providing the information requested. I also waive any rights to inspect any records or communications containing such information.

Signature of Applicant: _____ Date: _____

Part B – to be completed by a Corp Officer/Pastor. We would appreciate your objective assessment of the applicant

Reference Information

Name _____ Organization _____ Position _____

Address _____

Postal Code _____ Occupation _____

E-mail Address _____ Telephone () _____

How long have you known the applicant? _____

In what capacity have you know the applicant? _____

How long has the applicant been a believer? _____



Applicant Name: _____

What evidence have you seen of the applicant's spiritual maturity and relationship with Christ? _____

Please summarize the applicant's past and current commitment and involvement in church. _____

How comfortable would you be leaving children in the care of the applicant? _____

Why or Why not? _____

Other comments _____

Please rate the applicant by checking words that best describe him/her. (Check all that apply)

Spiritual Maturity

- Excellent
- Good
- Fair
- Poor

Personality

- Outgoing
- Reserved, but participates
- Introverted
- Other

Leadership

- A natural leader
- Can lead, but not eager
- Follower
- Other

Work Ethic

- Goes above and beyond
- Works well
- Lazy
- Other

Working with others

- A team player
- Works well with others
- Not cooperative
- Other

Attitude

- Patient/compassionate
- Responds well to feedback
- Quickly irritated/offended
- Other

Punctuality

- Always on time
- Occasionally late
- Always late
- Other

Teachability

- Excellent
- Good
- Fair
- Poor

Initiative

- Works Independently
- Does what is asked
- Needs constant oversight
- Other

Maturity

- Socially advanced
- Easily distracted
- Acts like a child
- Other

Judgement

- Very discerning
- Shows wisdom
- Inconsistent
- Other

Endurance

- Above average
- Average
- Tires quickly
- Other

Signature: _____ Date: _____ Telephone: _____

Name (Print): _____ Email Address: _____

May we contact you for more information if necessary? Yes _____ No _____

Thank you for taking the time to complete this form. Please email completed reference form to:

Joy_Elendu_Nwosu@can.salvationarmy.org



Giving Hope Today

Applicant Name: _____

SUMMER CAMP STAFF REFERENCE FORM 2019

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Part A – to be completed by the applicant:

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Signature of Applicant: _____ Date: _____

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Part B – to be completed by an Employer/Teacher. We would appreciate your objective assessment of the applicant

Reference Information

Name _____ Organization _____ Position _____

Address _____

Postal Code _____ Occupation _____

E-mail Address _____ Telephone () _____

How long have you known the applicant? _____

In what capacity have you know the applicant? _____

How recent is your contact with the applicant? _____

Does this applicant get along with people? _____

If you had a child in camp, would you be comfortable leaving him/her in the care of the applicant? _____



Applicant Name: _____

Please summarize the applicant's involvement in activities. _____

Would you recommend this individual for our staff this summer? _____

What are two of the applicant's strengths? _____

What are two of the applicant's weaknesses? _____

Please rate the applicant by checking words that best describe him/her. (Check all that apply)

Response to Authority

- Willing and ready
- Compliant
- Rebellious
- Other

Personality

- Outgoing
- Reserved, but participates
- Introverted
- Other

Leadership

- A natural leader
- Can lead, but not eager
- Follower
- Other

Work Ethics

- Goes above and beyond
- Works well
- Lazy
- Other

Cooperation

- A team player
- Works well with others
- Not cooperative
- Other

Attitude

- Patient/compassionate
- Responds well to feedback
- Quickly irritated/offended
- Other

Punctuality

- Always on time
- Occasionally late
- Always late
- Other

Teachability

- Excellent
- Good
- Resistant to change
- Other

Initiative

- Works Independently
- Does what is asked
- Needs constant oversight
- Other

Maturity

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- Very discerning
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